



United States
National Commission on
Libraries and Information Science

March 18, 1991

DRAFT

**MINUTES
NATIONAL COMMISSION ON
LIBRARIES AND INFORMATION SCIENCE**

January 23 - 25, 1991

**COMMISSIONERS
PRESENT:**

Daniel Casey; Carol DiPrete; J. Michael Farrell;
Wanda Forbes, Bessie B. Moore, Vice-
Chairman Emeritus (non-voting); Jerald
Newman (January 23-24 only); Elinor Swaim;
Winston Tabb (for James Billington); Barbara
Taylor (non-voting); and Charles E. Reid,
Presiding

NCLIS STAFF PRESENT:

Peter R. Young, NCLIS Executive Director;
Mary Alice Hedge Reszetar, Associate
Executive Director; Mary Ellen Keck, Special
Assistant to the Commission (On Detail from
the Department of the Interior); John G.
Lorenz, FSCS Coordinator; Sandra Milevski,
Research Associate (January 24 only); Barbara
Whiteleather, Special Assistant to the
Executive Director and Recording Secretary;
Jane Williams, Research Associate

WHCLIS STAFF PRESENT:

Jean M. Curtis, WHC Executive Director; Janet Bain, Deputy Director; Peggy O'Hare

GUESTS PRESENT:

Richard Akeroyd, Chair, WHC Advisory Committee; WHC; Eileen Cooke, American Library Association; Richard M. Dougherty, University of Michigan; Robert Dugan, Georgetown University; Jack D. Foster, Education and Humanities Cabinet, Frankfort, Kentucky; Elinor Hashim, Chairman-Emeritus; Susan K. Martin, University Librarian, Georgetown University; Peyton Neal, Information Industry Association; WHC; Frankie Pelzman, Washington Reporter, *Wilson Library Journal*; Joan Ress Reeves, WHCLIST; Gerald Sophar, NCLIS Advisor; Shelly Weinstein, EDSAT Institute

Wednesday, January 23, 1991

COMMITTEE MEETINGS

Various committee meetings were scheduled and held at the Georgetown University Conference Center on Wednesday afternoon. The results of those committee meetings were reported by the Chairs during the formal Commission meeting on January 24 and 25.

NCLIS TWENTIETH ANNIVERSARY CELEBRATION

Later in the day, the National Commission celebrated its 20th anniversary at a reception held at the Library of Congress. This special event was co-sponsored by the Center for the Book which highlighted its campaign: "*1991 - Year of the Lifetime Reader*". First Lady Barbara Bush was present to receive NCLIS' 20 year Recognition Award in honor of her work for family literacy.

The Annual Recognition Award was given to the Girl Scouts of the U.S.A. for their "Right to Read" national service project. The project, aimed at Brownies and Junior Girl Scouts, is a creative program which encourages young Girls to focus their attention on reading as essential to all learning. The program encourages Girls not only to read but to help others to learn to read and to use their reading skills for the benefit of their friends, their family, and their community.

The celebration was attended by more than 250 distinguished and prominent guests. Honorable James H. Billington, The Librarian of Congress, presented welcoming remarks. Chairman Reid presented opening remarks and introduced Commissioner Elinor H. Swaim, Chair, NCLIS Recognition Awards Committee and Chair, 20th Anniversary Celebration. See Attachment II for a copy of Mr. Reid's remarks.

Mrs. Swaim introduced First Lady Barbara Bush. Mrs. Swaim gave an informal, light, and amusing presentation, much to the delight of everyone, including First Lady Barbara Bush.

Upon accepting the award from Mrs. Swaim, Mrs. Barbara Bush stated, "It is not true to say we have only one life to live; if we read, we can live many lives. Libraries are treasures of our future and of

our democracy. There is no adequate way to express my conviction about the importance of libraries. I truly believe they are among the American people's greatest gifts to themselves, treasures of our culture and democracy. They're there for all of us, with no restrictions of age, or gender, or class, or interest." Expressing her appreciation for the award, Mrs. Bush added, "Imagine getting an award for believing reading is so very important to our lives, and for saying so in public."

The Commission and staff are deeply grateful to the Library of Congress and the Center for the Book for their invaluable assistance in making this special event such a success. As one means of saying thank you, a Resolution of Appreciation will be prepared and sent to the appropriate staff persons at LC and Center for the Book. [Attachment III.]

National President of Girl Scouts of the U.S.A., LaRae Orullian -- accompanied by Brownie Scouts Kia Massado and Inken Hoepner -- accepted the 1991 NCLIS Recognition Award for their national "Right to Read" project.

Chairman Reid recognized and praised Dr. Bessie Boehm Moore, NCLIS Vice-Chairman and Honorary Chair of the celebration, by stating, "Dr. Moore is widely known and respected in the Library World as an ardent advocate of libraries since 1926." It was decided that the NCLIS motto could be: *Bessie, We Love You!* Chairman Reid also recognized Mary Alice Hedge Reszetar, NCLIS Associate Executive Director, for her important contributions to NCLIS over the past two decades.

The NCLIS portion of the event was paid for with contributions from NCLIS supporters and friends from the library and information community, current and former Commissioners and staff, and several WHC Advisory Committee Members. For a listing of the contributors, please see Attachment IV.

Thursday, January 24, 1991

Ad Hoc WHC Committee Meeting

A meeting of the Ad Hoc White House Conference Committee meeting was held from 7:30 a.m. to 9:45 a.m. A report of that meeting was given by Mr. Daniel Casey, Committee Chair, later in the day.

NCLIS ORIENTATION SESSION

An orientation session was held from 9:45 a.m. to 10:30 a.m. Attending the session were Chairman Reid; Carol DiPrete; J. Michael Farrell; Wanda Forbes; Bessie B. Moore; Elinor Swaim; Peter Young; John Lorenz; Mary Alice Hedge Reszetar; and Barbara Whiteleather.

For historical and preservation purposes, Mrs. Whiteleather arranged for the session to be videotaped by the technical staff of the Georgetown University. Thanks to Dr. Susan Martin, University Librarian and former NCLIS Executive Director, arrangements were made with no cost to the Commission.

Dr. Bessie Boehm Moore, an original Member of the Commission and Vice-Chairman Emeritus, provided background information on the establishment of NCLIS, beginning with the National Advisory Commission on Libraries (the Commission recommending the establishment of NCLIS). Dr. Moore, widely praised for her institutional memory, also presented first-hand knowledge of the Commission's early work, programs, funding, members, and staff. "The key to the NCLIS' success," Dr. Moore stated, "is the Advisory Commission's insistence that it be a permanent, independent Commission."

The video will be kept at the NCLIS office and is available upon request. This video does mark the beginning of what will eventually become a complete history of the National Commission. Chairman Reid, Peter Young, and Mary Alice Hedge Reszetar also gave brief remarks about previous, ongoing, and current NCLIS programs.

A briefing manual was prepared by Mrs. Whiteleather, with the advice of Mr. Young and Chairman Reid. The manual included a wide range of informational materials, i.e., legislative history, current programs, staffing, budget material, and administrative matters. The

manual also included briefing material on the White House Conference on Library and Information Services. At the request of Chairman Reid the briefing manual will be duplicated in its entirety and distributed to all Commissioners.

MEETING IS CALLED TO ORDER

The Chairman called the meeting to order at 10:30 a.m. The roll call was taken and the Chairman established that a quorum was present.

NCLIS 20TH ANNIVERSARY CELEBRATION

Chairman Reid expressed his sincere appreciation to Elinor Swaim, Chair, NCLIS 20th Anniversary Celebration, and, in particular, complimented her on her introduction of First Lady Barbara Bush, which was very well received by all. Chairman Reid also acknowledged the staff for their hard work in preparation for this event, which was deemed a huge success.

RICHARD M. DOUGHERTY, NREN

Professor Richard M. Dougherty, Information and Library Studies, University of Michigan, and President, American Library Association, briefed the Commissioners on the proposed National Research and Education Network (NREN). He also spoke on *"Libraries as the Information Post Offices of the 21st Century: Speeding Toward the Era of a Networked Society."*

Mr. Casey asked, "What does NREN mean to libraries, and why is NREN important?" Dr. Dougherty replied that NREN, as a concept, represents the most important opportunity that community libraries will have within the next 10 to 20 years. Calling NREN the electronic super-highway of the future, Dr. Dougherty stated, "In the 21st Century, I would say every community -- no matter how isolated or how small -- will be linked to NREN. We will have high speed networks that will stretch out into every state. It is possible that the small public library could be the mainstream information provider in a network environment. Kids who read succeed but they also have a right to know, and that's what NREN's all about."

Dr. Dougherty noted that Senator Albert Gore will be introducing, *"The High-Performance Computing Act of 1991,"* a bill to ensure that the United States stays at the leading edge in computer technology.

For example, Dr. Dougherty pointed out, the NREN will allow researchers to transmit all the information in the entire Encyclopedia Britannica from coast to coast in seconds. Dr. Dougherty noted that hearings on this bill will probably be scheduled in February or early Spring. In addition, Dr. Dougherty pointed out, because of the new Secretary of Education's interest, the Department of Education will be more directly and aggressively involved than they have been in the past.

Chairman Reid asked, "What do you see as the Commission's role in this program?" Dr. Dougherty replied, "I believe that the Commission -- as it grapples with this and as it plans for the upcoming White House Conference -- can play a very important role in providing the vision for the program. This will be a development that involves the library and information service communities."

The Chairman and NCLIS Members thanked Dr. Dougherty for his informative report and congratulated him on NREN's very impressive and innovative program.

A copy of Dr. Dougherty's paper entitled, "Libraries as the Information Post Offices of the 21st Century: Speeding Toward the Era of a Networked Society," is Attachment I.

GERALD J. SOPHAR, ICLIS

Mr. Gerald J. Sophar presented a briefing and video about the Intermountain Community Learning and Information Services project (ICLIS). Mr. Sophar served as a director of the project from January 1986 until June 1990. ICLIS, funded by an initial \$2.7 million grant from the W.K. Kellogg Foundation, was designed to improve the educational and training programs, as well as the information delivery services, to rural communities in the Intermountain West.

In 1985 four state universities -- Utah State University, Montana State University, Colorado State University, and the University of Wyoming -- joined in a cooperative program with their respective State Library Agencies to test the idea that local rural libraries can be educational extensions of the universities, as well as information service centers for local governments, businesses, professional and other community groups.

"Our real concern now," Mr. Sophar said, "is what happens with societal innovations? You start something new and get it off the ground, but what happens to the program when the grant is over?" Mr. Sophar stated that this is one area in which the Commission could be extremely influential and encouraged NCLIS to follow up on grants that show success and to keep the public informed. "This is a target of opportunity," he said.

The W.K. Kellogg Foundation has now made an additional \$50,000 grant to Utah State University to fund a learning and information center for rural areas exhibit at the upcoming White House Conference on Library and Information Services. The model/exhibit will be staffed by rural and community information specialists.

There was a 12-minute slide presentation of the ICLIS project. As stated in the video, "By virtue of its simplicity, ICLIS has the potential for becoming an adequate response to rural America's basic need for better access to training and education, and also to information." A startling fact is that 25 percent of the U.S. population live in rural areas.

Dr. Moore asked the Commission to join her in paying tribute to Mr. Sophar, stating "This is an example of what one person's dedication can do. Mr. Sophar has been working toward this program for a long time, and he deserves a lot of credit".

APPRECIATION TO GEORGETOWN UNIVERSITY

Chairman Reid expressed the Commission's appreciation to Dr. Susan K. Martin, University Librarian, Georgetown University, Mr. Robert Dugan, Associate University Librarian, and to the University's audio-visual department for the loan of their talented staff and state-of-the-art video equipment. Dr. Martin pointed out that approximately 200 person hours were spent preparing for the video presentations.

EDSAT INSTITUTE

Ms. Shelly Weinstein, EDSAT Institute, accompanied by Dr. Jack D. Foster, Kentucky State Secretary of Education and Humanities, briefed the Commissioners on the need for a satellite dedicated to education, library, and information services. Ms. Weinstein informed the group that the EDSAT (Education, Schools and

Telecommunications) Institute project encourages access and utilization of telecommunications in all forms through America's schools, colleges, universities and libraries.

Members of the Advisory Board of the EDSAT Institute, actively involved since 1988, are: Gordon M. Ambach; Council of Chief State School Officers; Congressman George E. Brown, Jr.; John H. Buchanan, Jr., People for the American Way; Sarah C. Carey, Steptoe and Johnson; Peggy Charren, Action for Children's T.V.; Norman Cousins; University of California; Joseph Duffey, University of Massachusetts at Amherst; Susan Eisenhower, Eisenhower Group; Keith Geiger, National Education Association; LaDonna Harris, Americans for Indian Opportunity; F. David Mathews, Kettering Foundation; Representative Constance A. Morella; Mabel Phifer, Black College Satellite Network; Grier Raclin, Gardner, Carton and Douglas; Donald Rappaport, Whiteman Advisors Ltd.; Harlan J. Rosenzweig, Westinghouse Communications; F. James Rutherford, American Association for the Advancement of Science; Congressman Claudine Schneider; Albert Shanker, American Federation of Teachers, AFL/CIO; Governor Wallace G. Wilkinson, Kentucky; Arthur Wise, National Council for Accreditation of Teacher Education.

Ms. Weinstein stated that it has become very apparent that the role of education/telecommunications is not a single problem resting with the school board, rather it is the concern of the Congress, the Federal Government, Governors, and local communities.

There are fundamental problems, however, in having a satellite dedicated to education, i.e., who will own it? who will govern it? who will manage it? who will protect the public's interest? how will you provide for equity, access, and priority? This is where the EDSAT Institute comes in. EDSAT is looking at the policy, technical, and management issues. The following working groups have been established: (1) Policy and Governance; and (2) Technical Group. The report outlining the policy options for the country will be released within two to three weeks. At the request of the Commissioners, Ms. Weinstein will provide copies.

Dr. Foster mentioned that Kentucky has just completed placing a satellite dish on every public school building and on one-third of the public libraries in the State. As part of Kentucky's Educational Reform, Kentucky is concentrating on direct access to information that is readily accessible to children. "We are going to build work

stations in schools so the kids can have direct access to the technology that gives them what they need in order for them to learn." Dr. Foster stated that it is his belief that the building of a satellite infrastructure is one major step in satellite education. "We envision that libraries can be participants to whatever extent it is to their benefit," he said.

Ms. Weinstein and Dr. Foster stated that an education satellite would establish a 'pipeline' for equitable and lower cost telecommunications sources for all libraries, schools, colleges and universities to the Nation's rich educational and instructional resources.

Chairman Reid asked, "What do you envision as the role of NCLIS?" Ms. Weinstein replied, "As the primary Federal agency representing libraries, NCLIS needs to show recognition that there is a real need for a fundamental celestial transportation highway system that will open up your libraries, schools, and universities to the universal resources that we own in this country and will assure every child -- regardless of their wealth or geographic location -- an equal opportunity of access. People need to realize that now the education sector, collectively, can be larger than the business and industry sector -- and in all probability, more equal in size to the military sector."

Dr. Foster suggested that NCLIS begin considering how to take advantage of satellite education and begin planning for such a system.

The Commissioners thanked Ms. Weinstein and Dr. Foster for their informative report.

HYPERTEXT DATABASE DEMONSTRATION

Mrs. Sandra Milevski, NCLIS Research Associate, demonstrated the "WHCLIS Connection" database of issues and statistics which she has compiled for the White House Conference on Library and Information Services (as well as for the 60 pre-conferences). The database capitalizes on the textual, statistical, and graphic information stored in HyperCard on the Macintosh, a grant from Apple Computer, Inc., to NCLIS through its ALOT (Apple Library of Tomorrow) program, to allow users to access only as much information as they need.

WHC EXECUTIVE DIRECTOR'S REPORT

Mrs. Jean M. Curtis, WHC Executive Director, presented her first official WHC Report to the Commission. Mrs. Curtis stated that during her 2-1/2 months as WHC Executive Director she has found the position both challenging and exciting.

The following major and critical steps have been taken under Mrs. Curtis' direction:

- (1) An increased staff was needed and new persons are on board. The new employees are: Janet Bain, WHC Deputy Director (and major Fund Raiser); Chris Pappas, Conference logistics; Jay Timmons, communications specialist. A full-time support secretary will be hired soon.
- (2) A cooperative attitude between NCLIS and WHC Executive Directors was discussed, planned, and executed;
- (3) An increased visibility of the WHC Executive Director and staff at pre-conferences was requested by external organizations;
- (4) A decision on the selection of the Conference management firm has been reached. Carlson Company was selected as best meeting all needs identified by WHC staff.

Referring to the above items, Mrs. Curtis stated, "Peter Young and I continue to build our Conference planning base with joint staff meetings and activities, as well as almost daily meetings and briefings."

Mrs. Curtis noted that:

- She attended the Indiana, Virginia, and Texas pre-conferences and plans to attend Washington State, District of Columbia, Delaware, and Arkansas pre-conferences. In addition, Mrs. Curtis attended the American Library Association Mid-Winter meeting where she spoke to the Legislative Committee, in addition to attending many Committee meetings and several inaugural activities on behalf of the WHC.

- The final editing of the ALA video is expected soon. "Our final monetary commitment sign-off will come when we are able to see the final WHC/ALA negotiated revision of the existing rough-cut tape."
- An aggressive WHC communication plan is now being implemented and the mailing list has doubled in size. A Special Editorial Committee has been established by Chairman Reid. This Committee will review theme statements for their appropriateness. Through this Committee, Quinlan Shea has been asked to serve as Editor for reaching closure on these papers, which are to be ready in time for the first delegate education mailing.
- A current WHC draft budget and financial report for FY 91 has been submitted to the WHC Advisory Committee and to the Commission.
- A poll of WHC Advisory Committee and NCLIS Members will be conducted to determine attendance and specific assignments.
- In February, Mrs. Curtis will make courtesy visits to Members of the House and Senate and to the Washington offices of State Governors, as appropriate.
- Productive meetings have been held with Mr. Charles Kolb, Domestic Affairs Advisor to the President. "Their level of support is high, and it is real," Mrs. Curtis added.
- Commissioners were requested to recommend Conference speakers (addressing the Conference themes). Because of schedules, you need five good names to yield one speaker, Mrs. Curtis noted.
- The NCLIS/WHCLIS booth at ALA Mid-Winter was a strong public presence to all attending and a very worthwhile venture. Mrs. Curtis especially thanked Sandy Milevski and Rhea Farberman for their hard work and long hours.

Mrs. Curtis extended her personal thanks and appreciation to everyone. She stated, "As a new person, I have felt extremely welcomed, and everyone has been very helpful in briefing me and in continuing to give me the support that I know I need for this project. My special congratulations to all of the staff at the National Commission for the reception at the Library of Congress. It was the

best kick-off we could have for the White House Conference. The presence of the First Lady was the touch and the tone we needed, and we are going to see that tone until the end. Thank you."

Chairman Reid stated that he is extremely pleased with Mrs. Curtis' performance and for the "fantastic" positive atmosphere between the National Commission and the WHC staff in working toward their common goal, a successful White House Conference on Library and Information Services.

WHC COMMITTEE REPORT

Mr. Daniel Casey, Chair, Ad Hoc White House Conference Committee, reported that the WHC Advisory Committee met on January 22 and 23, 1991. Recommendations from the Advisory Committee meeting were reviewed by the WHC Committee. The following materials were distributed for information: (1) Recommended Policies - Delegate Categories; (2) Report of the WHCAC Oversight Subcommittee; (3) WHC Proposed Rules; (4) WHC Schedule; and (5) WHC FY 1991 & 1992 Draft Budget, dated January 15, 1991; (6) Logistical and Support Services Contract for the WHCLIS; and (7) Examples of Organizations and Groups for Possible Program Team Membership; and (8) WHC Participants -- Rights and Privileges.

Recommended Policies - Delegate Categories -- The Commission reviewed Mr. Farrell's recommended clarifications to the document. Mr. Farrell pointed out, "Under the enabling statute, NCLIS is responsible for developing and recommending overall plans for setting up the Conference."

The Commission discussed individual delegate categories, including honorary delegates, and the method for appointing delegates. Mr. Newman suggested that the heads of all the major agencies of the Federal Government be named honorary delegates (e.g., Secretary of Defense, Chairman, Securities and Exchange Commission, Chairman, Nuclear Regulatory Authority), giving higher visibility to the Conference. Mr. Farrell pointed out that there are 14 Cabinet Departments and 77 independent regulatory agencies, and many other independent agencies. However, no additional costs would be involved since these individuals are based in Washington, D.C. Mr. Casey underscored the importance of Mr. Newman's suggestion.

It was pointed out that the *Recommended Policies* state, "In the event that other categories of delegates are needed, these may be approved by the Chair of NCLIS, the Chair of the WHCAC, and the Chair of the Delegate Task Group."

In discussing International Observers, Chairman Reid noted that this is a "living" list which can be expanded. The Commissioners agreed to include the Glenerin Declaration participants. Other organizations to be added include OAS, International Labor Organization, USIA, and OECD.

Mr. Akeroyd stated that the letter of invitation will be signed by the NCLIS Chairman. Because Former President Richard M. Nixon signed the legislation creating NCLIS, it was agreed that his contribution should be acknowledged in introductory speeches by Chairman Reid or, perhaps, Mr. Akeroyd. Chairman Reid reminded the Commissioners that five different Administrations have been involved with either WHC I or WHC II. If former Presidents are able to attend they will, of course, be duly recognized and appropriate programs will be built around their appearances. Mrs. Reszetar suggested that former Commissioners could assist in contacting various former Presidents and encouraging their attendance.

Mr. Newman questioned the policy of delegates' spouses having to pay the registration fee. He agreed, however, spouses should cover the costs of their meal tickets. Chairman Reid agreed with Mr. Newman's observation.

Chairman Reid requested that the following phrase be inserted under "Other Observers" in the document, "depending upon the capacity of the facility." "The non-official observers must know that there may be restrictions placed upon them. We can only handle 3,000 people and no more," Chairman Reid stated.

The revised *Recommended Policies - Delegate Categories* will be sent to each Commissioner, with comments due with a cut-off date of two to three days. Chairman Reid noted that after the cut-off date for delegate certification and acceptance, additional invitations become the decision of the WHC Chair.

MOTION

It was MOVED by Daniel Casey, Chair, Ad Hoc WHC Committee, that the Commission approve the *Recommended Policies - Delegate Categories*, as amended, subject to editorial review. Copies of the document will be sent to all Commissioners for review and comment within a limited period of time.

The Motion carried unanimously.

The Commissioners were asked to give final review to the *Proposed Rules*, developed by the WHC Advisory Committee. Mr. Farrell was asked to prepare an analysis of the proposed rules based on Commissioners' comments. Chairman Reid reminded the Commissioners that these proposed rules were adopted at the Commission's October 1990 meeting in Hartford, Connecticut.

Miss Peggy O'Hare, WHC staff, presented a very brief overview of the logistical and support services contract with Carlson Company. The contract period is through August 31, 1991. Coverage includes: (1) Planning and Reporting; (2) Travel Services; (3) Food and Beverage Services; (4) Special Services for Conference Participants; (5) Support for Conference Offices; (6) Conference Registration; (7) Security; (8) Decorating Services; (9) Information Exposition; and (10) General Support Services.

Commissioners were asked to review the lists of services provided by Carlson Company and give input or suggestions to Mrs. Curtis. "The contract when it arrives will not be final without thorough review by an attorney and without review by, and approval from, the White House," Mrs. Curtis stated.

The Commissioners were asked to review, and to be prepared to discuss the following day, the *Report of the WHCAC Fiscal Oversight Subcommittee*. The Subcommittee forwarded the following recommendations for Commission approval:

(1) The Resources Subcommittee should remain active through the post-White House Conference era.

(2) Private monies will continue to be solicited after the WHC has taken place.

(3) Private monies received after completion of the Conference will be used for post-conference activities, thus assuring exposure of the private funding sources AFTER the Conference.

(4) As many items as possible, which might appear not specific to operation of the Conference, should be funded with private monies.

(5) We should seek additional appropriations or other sources of Federal funding in FY 1992 for implementing the WHC recommendations. (Request to come from the Advisory Committee to NCLIS to OMB and the Congress.)

Mr. Casey, Chair, WHC Committee, expressed his gratitude to the Committee Members and staff for their cooperation, assistance and support.

MOTION -- MINUTES, NCLIS OCTOBER 24-26, 1990

It was MOVED by Carol DiPrete, seconded by Daniel Casey, that the Minutes of the NCLIS Meeting held October 24-26, 1990, be approved as submitted.

The Motion carried unanimously.

NCLIS EXECUTIVE DIRECTOR'S REPORT

Mr. Peter Young, NCLIS Executive Director, presented the Executive Director's report for the month of January. A brief summary of Mr. Young's report follows:

- 20th Anniversary Celebration - Calling the celebration a huge success, Mr. Young thanked Ms. Williams, Mrs. Reszetar, Mr. Stevens, and Mrs. Whiteleather for all their hard work. Mr. Young especially praised Mrs. Elinor Swaim, Chair, 20th Anniversary Celebration, for her coordination and direction.

"We all deserve a special thanks to ourselves for personal, generous contributions and effective fund-raising which made this event possible," Mr. Young stated.

- NCES Memorandum of Understanding - Mr. Young and Mr. John Lorenz, FSCS Coordinator, drafted a *Memorandum of Understanding (MOU) Between NCLIS and the National Center for Education Statistics (NCES)* -- which is a continuation of the library statistics program. This agreement covers the period from February 1, 1991 through January 31, 1994.

Copies of the draft MOU were included in the meeting packets for Commissioner review and comment.

- ALA Midwinter Meeting - Mr. Young attended ALA Midwinter, January 10-15, 1991 in Chicago, Illinois, where he attended sessions primarily related to White House Conference activities. "There is a terrific amount of momentum for the White House Conference beginning to build in ALA now, which was not apparent in the previous two or three conferences."
- ALISE Conference - Mr. Young attended a two-day conference of the Association of Library and Information Science Educators (ALISE) on January 8 and 9 in Chicago. This was the 75th anniversary of ALISE.

The ALISE conference addressed the current problems in the library education scene. Mr. Young asked, "What is the future role of library and information science professional education at the post-bachelor degree level?" Mr. Young explained that, at present, the feeling is that it is not a reassuring picture. Mr. Young suggested that this might be a topic the Commission may want to address in the near future from a professional standpoint. Mr. Young stated that the topic of the future of library and information science education will, in all probability, emerge at the national White House Conference.

- NCLIS/WHC Interaction - The NCLIS Commissioners and WHC Advisory Committee Members should be well aware that the NCLIS and WHCLIS staff have an excellent working relationships covering a myriad of activities associated with planning for the WHC.
- NCLIS Commission/WHC Advisory Committee Meetings - The NCLIS Commission and WHC Advisory Committee Meetings always involve extensive preparations and planning. "It is the staffs' efforts that really, quite frankly, make these meetings possible," Mr. Young stated.

- NCLIS Orientation Session - Mr. Young praised both Mrs. Barbara Whiteleather for assembling the material for the orientation session and Mrs. Bessie Moore for her institutional memory in presenting the history and background of NCLIS, and Mrs. Reszetar for contributing her historical perspective and extensive background resources.

- ICSOC - Working closely with Mr. Lorenz, Mr. Young has prepared the recommendations for International Convention of Scientific Organization Contributions (ICSOC) 1991 Funding. It is the Commission's belief that it is most important that the U.S. remain active in certain international activities that are of significant benefit to our areas of national interest. The following national interests were recommended for funding: (1) IFLA; (2) NISO; (3) FID; (4) NARA; (5) American International Book Development Council; and (6) International Conference on New Information Technology for Library and Information Professionals.

A description of each of these projects was included in the meeting packets. The Commission believes that these activities are of highest priority to U.S. interests in the international information arena and recommends that they receive a total of \$182,000 from FY 1991 ICSOC funds.

- NCLIS Technical Amendments - Mrs. Jane Williams has drafted proposed Technical Amendments to the enabling NCLIS legislation. One of the proposed technical amendments lifts the statutory cap of \$750,000 for annual funding appropriation.

- LAMA Interview - Mr. Young was interviewed for an article in the February issue of the *Library Administration and Management Association Magazine*. The questions primarily centered on the Commission's relationship to the White House Conference. "In studying the NCLIS and WHC statutes, I developed a new respect and insight for the opportunity the White House Conference presents in getting the profession to focus on the publics that library and information service agencies serve," Mr. Young said.

- Speech Preparation - Mr. Young is composing a speech for the upcoming OCLC Conference in mid-March. The topic is: *The Future of Intellectual Property in a Networking Age*.

CHAIRMAN'S REPORT

- **Future Meeting Dates** - Chairman Reid distributed a draft NCLIS/WHCLIS 1991 meeting dates. [ALA Legislative Day, April 16, was added.] Mr. Reid requested that, from both a fiscal and time standpoint, staff begin to project the meetings for 1992 and 1993. "We should not go into a State unless we are invited and unless we can accomplish something for and in that State. Whenever possible we should meet with State delegates and legislators with a specific agenda, which can take years to plan," Mr. Reid stated.

Dr. Bessie Moore will celebrate her 90th birthday on August 2, 1992. Dr. Reid recommended that the Commission accept the informal invitation from Governor Clinton to meet in Arkansas on the eve of Dr. Moore's birthday.

As a matter of information, it was noted that the American Society of Information Science (ASIS) will hold its annual conference from October 27 - 31, 1991, in Washington, D.C.

MOTION

It was MOVED by Elinor Swaim, seconded by Wanda Forbes, that the Commission adopt the 1991 meeting dates for NCLIS and WHCLIS, as amended.

- **NCLIS/WHCLIS Audit Report** - The NCLIS and WHCLIS draft audits, September 30, 1990 and October 31, 1990, have been completed. Copies will be distributed following review with staff and the auditors from Price Waterhouse.

EXECUTIVE COMMITTEE, DECEMBER 11 - 12, 1990

Chairman Reid referred to the minutes of the Executive Committee meeting held December 11-12, 1990.

(Page 4) - Chairman Reid pointed out the same need for official NCLIS and WHC observers at post-conference activities as at pre-conferences. He encouraged the NCLIS and WHC staffs to budget both travel time and funds for individual Commissioner and staff attendance. Miss Elinor Hashim, Chairman-Emeritus, suggested that

the Commission consider coordinating a 1992 NCLIS meeting with the State Librarians annual conference.

(Page 4-5) - A Special Editorial Committee has been established with responsibility for reviewing all theme statements for suitability to the White House Conference. Members of the Committee are: Charles Reid; Wanda Forbes; Elinor Swaim; Lee Edwards, Coordinator/Consultant; Peter Young; Richard Akeroyd; and Jean Curtis. Dr. Edwards will coordinate the responses with Mrs. Curtis. Chairman Reid encouraged Commissioners to take time out of their busy schedules to review and comment on the theme papers.

MOTION

It was MOVED by Mr. Farrell, seconded by Mr. Tabb, that Dr. Lee Edwards be added to the approved list of NCLIS Advisors and Consultants.

The Motion carried unanimously.

(Page 6, 11-13) - The ALA Video Script, "*To Read, To Think, to Grow*" was carefully reviewed by the Executive Committee, which recommended nine major editorial changes. The Executive Committee asserted that if the script changes -- as suggested by both the Executive Committee and WHC staff -- are not made by ALA, this could constitute grounds for withdrawing of our offer of any possible fiscal support.

After checking, it was learned that the legal interpretation is that the WHC is "in cooperation" with ALA in producing the video script; the video will not be a "co-production."

(Page 8) - Chairman Reid complimented Mrs. Swaim on having 10,000 copies of the *Principles of Public Information* printed, suitable for framing, at a very reasonable cost and in time for the 20th Anniversary Celebration. At Mr. Reid's request, copies of the Principles will be framed for the NCLIS and the WHC offices.

Chairman Reid noted that the Principles have now been printed in the *Federal Register*. Mr. Reid asked that the Commissioners consider the proper distribution for this document: Should it be sent to every state librarian? distributed at the White House Conference as a framework for discussion? Congress? White House? ALA

Government Documents; National Conference of Mayors? Depository Libraries? academic institutions? Federal agencies? library and information science journals? reprints in the *Washington Post*?

Ms. DiPrete noted the importance of the document and urged follow-up with legislative action. Ms. DiPrete agreed that the Principles should be sent to all State Librarians and recommended a cover letter suggesting how the Principles could be applicable at the State level. Mr. Reid stated that the transmittal letter should also identify action to be taken, and urge the adoption of these Principles as policy also at the State level.

"Timing is important; this is the time to keep the ball rolling. I would like to pursue having the Special Editorial Committee develop a distribution/transmittal," Mr. Reid stated.

Miss Hashim suggested that the next step is to have the several library and information service organizations who have developed their own Principles to come together and adopt "A National Information Policy." She also stated that there is a need to have Federal support and agreement (perhaps OMB) for these Principles. "This is the nucleus of the basic Principles, and that is their value," Mr. Reid stated.

(Page 9-10) - As Mr. Reid stated in the opening portion of the meeting, the 20th Anniversary Celebration was an overall success in all its splendor. The Library of Congress and the Center for the Book were extremely helpful in this whole process, and staff was requested to properly acknowledge Mr. Billington, Mr. Cole and his staff, and the Special Events Office for their invaluable assistance.

MOTION

It was **MOVED** by Mr. Casey, seconded by Ms. DiPrete, that the staff be authorized to purchase two Steuben bowls for the Recognition Award presentations to be held on January 23, 1991.

The Motion carried unanimously.

(Page 13-14) - The Department of Education has submitted proposed FY 1991 memorandum of agreement for management support services for NCLIS and WHCLIS. Under this proposal, NCLIS would be

charged \$84,275; WHCLIS, \$71,538. NCLIS paid \$17,500 in FY 1990; WHCLIS did not pay anything.

The Executive Committee, with the advice of Mr. Newman, analyzed the projected costs vs. charges on a contingency "usage" basis and recommended NCLIS reimburse the Department of Education \$22,859; WHC administrative charges should not exceed \$15,000 for FY 1991. The WHC should plan for legal services on a contingency basis. It was the Executive Committee's decision that the NCLIS FY 91 budget will not allow for the proposed \$84,275 reimbursement.

MOTION

It was MOVED by Michael Farrell, seconded by Daniel Casey, that the NCLIS FY 1991 budget will not allow for the proposed \$84,275 Department of Education reimbursement for administrative services. Based upon cost analysis, the Department of Education should be reimbursed the following amounts for administrative services: (1) NCLIS = \$22,859; and (2) WHCLIS = \$15,000. Each figure includes a contingency to pay for legal services as rendered.

The Motion was carried unanimously.

(Page 17) - Mrs. Swaim reported that, to date, a reply has not been received from the Department of Interior in response to NCLIS' request for \$160,000 to support delegate travel and per diem expenses for the Native American Pre-White House Conference, February 28 - March 3, 1991. Mrs. Swaim will follow-up on this request with Ms. Selma Sierra, Assistant to the Secretary and Director of External Affairs.

SPECIAL THANKS FROM MRS. SWAIM

Mrs. Swaim, Chair of the NCLIS 20th Anniversary Celebration, stated, "I sincerely thank the staff for their extremely hard work. In order to get the mailing list ready, Peter Young and Jane Williams had to work on Christmas Eve. For the record, I want everyone to know I deeply appreciate their dedication."

The meeting adjourned at 5:30 p.m.

FRIDAY, JANUARY 25, 1991

The Commissioners and staff were given an early morning tour of the Georgetown University Library by Dr. Susan K. Martin, University Librarian. Participating Commissioners found the tour and visit "very, very pleasant and informative." Chairman Reid noted that due to the scheduling of a last-minute Committee meeting, many Commissioners were unable to attend.

The Chairman called the meeting to order at 11:15 a.m.

Committee Report, Library and Information Services for Native Americans

[The Ad Hoc Committee on Library and Information Services for Native Americans met on Friday from 9:00 a.m. to 11:00 a.m.]

Mrs. Swaim, Committee Chair, reported that Mrs. Mary Ellen Keck, on detail to NCLIS from the Department of Interior, has completed the draft *Strategic Plan for the Development of Library and Information Services to Native Americans*. This first draft report (completed ahead of schedule) covers: Purpose and Objectives of Plan; Scope; Background; Assumptions and Constraints; Needs; Mission Statement; Goals, Objectives, Activities; and Evaluation and Update Process. Copies of the report were distributed to the Committee and to other concerned individuals for comment. It was noted that the draft report is available upon request.

The final draft will be available in time for distribution at the Native American and Alaskan Native Library and Information Services Pre-Conference in Washington, D.C., February 28 - March 3.

(Commissioners are welcome to attend the pre-conference as observers.) Mrs. Swaim praised Mrs. Keck for her excellent research, stating, "She is a wonderfully well-organized person, and we are grateful to the Department of Interior for her efficiency and assistance."

Thanks to 20th Anniversary Contributors

A listing of the contributors was distributed. Chairman Reid, again, thanked the many contributors for their generosity. Without the many generous contributions, the NCLIS 20th Anniversary Celebration would not have been possible. Letters of appreciation and gratitude will be sent immediately to each contributor under Chairman Reid's signature. Mr. Reid reiterated his thanks and appreciation to the staffs of the White House Conference, the Center for the Book, the Library of Congress, and NCLIS for their good work, cooperation, and assistance.

ALA Video Script

The Commission continued discussion on the ALA Video Script. Although Mrs. Curtis had the video in hand, equipment was not available for presentation to the Commission. However, Mrs. Curtis informed Chairman Reid that equipment could be gotten from the hotel. She was not aware it was needed for this session. Chairman Reid presented background information on the proposal to produce the video and on the Executive Committee's recommendation regarding the script.

At their meeting held December 11-12, 1990, the Executive Committee recommended that the NCLIS Executive Director and the WHC Executive Director be authorized to inform the American Library Association of the suggested modifications to the script for the video entitled, *"To Read, To Think, To Grow."* (This video would be shown during the first plenary session at the National White House Conference.) There is a WHC funding ceiling of \$27,500 which includes \$2,500 to cover the cost of the editorial changes. Further, it should be made clear to ALA that NCLIS will decline fiscal support for this project if these modifications are not made.

MOTION

It was **MOVED** by Elinor Swaim, seconded by Carol DiPrete, to accept the Executive Committee's recommendation re: the ALA video script.

The Motion carried unanimously.

Library and Information Services for Native Americans

During the December 11-12, 1991, Executive Committee meeting, the Members recommended that subject to NCLIS budget, the Committee on Library and Information Services for Native Americans will hold the North Central and Northwest Hearings in FY 1991.

Further, the Executive Committee recommends that, for budgetary reasons, no more than three Commissioners and three staff persons participate in the site visits with one hearing culminating in Seattle, Washington. The projected budget for the on-site visits and one hearing is from \$8,000 to \$10,000. [Staff will prepare a draft budget, based on the Executive Committee's direction, for Commission review.]

MOTION

It was **MOVED** by Daniel Casey, seconded by Carol DiPrete, to accept the Executive Committee's recommendation re the FY 1991 hearings for Library and Information Services for Native Americans.

The Motion carried unanimously.

NCLIS Retreat

Chairman Reid described the proposed NCLIS Retreat as an analytical and "think-tank" session for intense thinking by Commissioners and senior staff.

Mr. Reid established the following Ad Hoc Retreat Committee:

Carol DiPrete, Chair
Wanda Forbes, NCLIS Member
Peter R. Young, NCLIS Executive Director

The Committee will develop a proposed agenda for the Commission's retreat for review and comment by Commissioners.

WHITE HOUSE CONFERENCE. DISCUSSION CONTINUED

Chairman Reid stated, "I wish to remark that Mrs. Curtis has performed fine work since becoming WHC Executive Director. I now have a feeling of comfort because I have seen tremendous progress over the last few months. I congratulate Mrs. Curtis for recruiting fine staff to complement the competent staff on board. The interaction between the staffs of NCLIS and WHC is testimony to the leadership of Mr. Young and Mrs. Curtis."

• WHC Rules Committee

Chairman Reid established an NCLIS WHC Rules Committee, chaired by Mr. Farrell. The purpose of the Committee is to assure that the rules sent to the delegates have passed the proper NCLIS review process. Discussing the role of the Committee, Mr. Farrell added, "We want to assure, as best we can, that the delegates understand the rules so they can participate and feel a part of the meetings." Some of the sensitive rule questions which will be addressed are: How do you limit debate? To one minute per speaker? Five minutes per topic? What happens to resolutions not prioritized? How do you handle resolutions when time runs out? Through mail vote? If there is conflict, do the rules prevail or do Roberts' Rules of Order prevail? It is critical that the delegates know what the rules are and that the rules are voted on in their proper form.

Other Members of the Ad Hoc Committee are Mr. Akeroyd, Mr. Young, Mrs. Curtis, and Ms. O'Hare (at Mrs. Curtis' request).

The Commissioners will be sent a copy of the revised Conference rules.

Mrs. Curtis informed the Members that many parliamentarians will be needed at the Conference, but, as yet, they have not been named. A federal judge has offered his services as a parliamentarian.

MOTION

It was MOVED by Winston Tabb, seconded by Daniel Casey, to establish an Ad Hoc Committee on WHC Rules, as recommended by Chairman Reid. Members of the Committee are:

Michael Farrell, Chair, NCLIS Member
 Richard Akeroyd, Chair, WHC Advisory Committee
 Peter R. Young, NCLIS Executive Director
 Jane M. Curtis, WHC Executive Director
 Peggy O'Hare, WHC Staff

The Motion carried unanimously.

This Committee has the authority to make editorial and clarification changes, as required, for WHC rules and policies.

NCLIS ANNUAL ORGANIZATION MEETING

The first NCLIS meeting in a calendar year is considered the Annual Organization Business Meeting. The Members discussed the possibility of postponing this portion of the meeting pending White House appointments and reappointments to the Commission. Because of the uncertainty of how long these appointments may take, the consensus was to proceed with this agenda item.

Chairman Reid informed the Commissioners that, at present, there are no NCLIS established procedures, rules or regulations that cover voting by proxy. The Commissioners agreed that in the case of a tie, the Chairman would telephone Mr. Newman, who had left his proxy vote in the charge of Mrs. Forbes.

- **Election of NCLIS Vice-Chairman** - Nominees were: Elinor Swaim (nominated by Winston Tabb); Daniel Casey (nominated by Carol DiPrete). After a closed ballot, Mrs. Elinor Swaim received the majority of the votes and was elected NCLIS Vice-Chairman.
- **Executive Committee** - Nominees were: Daniel Casey, Member (nominated by Carol DiPrete); and Michael Farrell (nominated by Wanda Forbes). Michael Farrell declined the nomination of Member, deferring to Mr. Casey because of his prior experience on the

Commission. Mr. Farrell agreed to accept a nomination of Alternate Member.

MOTION

It was MOVED by Wanda Forbes, seconded by Michael Farrell, that the nomination for membership to the Executive Committee be closed. Further, that Daniel Casey be designated as a Member of the Executive Committee.

The Motion carried unanimously.

MOTION

It was MOVED by Daniel Casey, seconded by Wanda Forbes, that Michael Farrell be designated as Alternate Member of the Executive Committee.

The Motion carried unanimously.

NCLIS COMMITTEES DISCHARGED

The Chairman discharged the NCLIS Budget Committee, thanking the Members for their good work. The responsibility for budget now falls within the charge of the NCLIS Executive Committee.

Chairman Reid announced his intention to make careful review and to restructure the current committees, including balancing the Committee membership. [It was noted that Mr. Casey is currently chair of three committees and has now been elected to the Executive Committee.] A revised Committee structure will be discussed with the newly-established Executive Committee. A revised committee listing will developed and distributed when available.

Because the NCLIS 20th Anniversary Celebration was held on Wednesday, January 23, 1991, and the Committee has successfully completed its charge, the Ad Hoc NCLIS 20th Anniversary Celebration Committee was discharged with thanks for a job well done.

Mr. Reid will meet with Mrs. Forbes, Mrs. Swaim, and Mr. Young to discuss the possibility of establishing an Education Committee.

MOTION - NCLIS ADVISORS AND CONSULTANTS

It was MOVED by Carol DiPrete, seconded by Daniel Casey, that the listing of NCLIS Advisors and Consultants, dated December 4, 1990, be approved as submitted.

The Motion carried unanimously.

NCLIS LIAISON

The following additions (underlined portion) were made to the listing (dated January 2, 1991) of approved NCLIS liaisons to various agencies, organizations, and groups:

Coalition on Literacy

Commission Liaison: Barbara Taylor

Association of College and Research Libraries (ACRL)

Commission Liaison: Carol DiPrete

American Library Association (ALA)

Commission Liaison: Daniel Casey

American Society for Information Science (ASIS)

Commission Liaison: To Be Named

Chairman Reid stated his opinion that it is inappropriate for the Chair to be designated as official liaison to any specific organization or group. This decision is based on the caution that the Chair's remarks could be construed as speaking on behalf of the Commission. It was noted that this listing can help staff identify Commissioners' interests when forwarding informational material.

WHC Committee Report (Continued)

Mr. Casey, Chair, Ad Hoc WHC Committee, continued his report.

- **WHC Budget**

MOTION

It was MOVED by Michael Farrell, to accept the draft WHC Budget (dated January 15, 1991) for FY 1991 and 1992, as submitted by the Ad Hoc WHC Committee.

The Motion carried unanimously.

- WHC Entertainment

Mr. Casey solicited suggestions for entertainment at the National Conference. Recommendations included: known local musical group; reading by well-known person (James Whitmore, James Earl Jones); local youth choir; Armed Forces Band (for opening ceremony); Glenelg High School Band, Howard County Maryland; Benjamin Franklin or Thomas Franklin impersonator. Mrs. Curtis stated that the decision has been made that there will not be any political satire.

The White House has given the go-ahead approval in the selection of the entertainment for the National Conference, which attests to their confidence in the National Commission and the WHC staff.

If Commissioners have additional suggestions, please forward them to Mrs. Curtis directly.

- Logistical and Support Services Contract

As requested the prior evening, the Commissioners reviewed the *Logistical and Support Services Contract for the WHCLIS*. The following concerns were expressed: (1) There should be a cap on additional services; (2) Anticipate additional security; (3) Provide for child-care centers; (4) Provide supervision for youth delegates or assign chaperones; (5) Who pays for chaperones to attend? (6) Leftover food be contributed to local soup kitchens for the homeless?

Since the NCLIS mandate allows for in-kind contributions, Commissioners were asked to assist the WHC in raising outside funds by suggesting possible donors for contributions of money, computers, educational materials, delegate gifts, food, etc.

Several miscellaneous WHC topics were discussed:

- In an attempt to prevent giving out erroneous information, Chairman Reid requested that questions concerning the upcoming Conference be referred to the WHC staff for response.

- The new WHC newsletter is called *DISCOVERY*.

- Mrs. Reszetar has been designated the "WHC Rumor Control Officer." Please pass all rumors regarding WHC through Mrs. Reszetar for verification and validation. She will consult with Mr. Young and Mrs. Curtis as appropriate.

- Conference Exhibit -- In response to Mr. Reid's question, Mrs. Curtis replied that it is appropriate -- and necessary -- for the National Commission to have an exhibit at the White House Conference. Further, Mrs. Curtis suggested that it be a NCLIS/WHCLIS joint exhibit. Mr. Reid noted that the National Commission has served under five Presidents, all actively involved in one way or another with NCLIS. Any exhibit should recognize these President's involvement and acknowledge the NCLIS Members and WHC Advisory Committee Members, and their staff. Mrs. Curtis further recommended that such an exhibit be done by an outside contractor and funded by contributions.

Mrs. Curtis stated that she sees the exhibit as a 'show piece as you walk into the convention center." Mr. Reid urged that the nature of the exhibit be such that it would also serve as a useful post-conference tool.

MOTION

IT WAS MOVED BY DANIEL CASEY, SECONDED BY WINSTON TABB, THAT AN INSTITUTIONAL EXHIBIT BE CREATED FOR THE WHC FOCUSING ATTENTION UPON THE U.S. NATIONAL COMMISSION AND THE WHITE HOUSE CONFERENCE ADVISORY COMMITTEE. THE CONTENT OF THE EXHIBIT WILL BE PREPARED BY NCLIS AND WHCLIS STAFF IN CONSULTATION WITH THE NCLIS CHAIRMAN AND CHAIR, WCHC ADVISORY COMMITTEE.

COST OF THE EXHIBIT IS NOT TO EXCEED \$10,000.

THE MOTION CARRIED UNANIMOUSLY.

Dr. Moore graciously handed over a personal check as a donation to the NCLIS/WHCLIS Conference exhibit.

For the record, the Members of the National Commission announced, "We love you, Bessie."

- **In-Kind Contributions** -- A legal opinion was sought as to whether or not WHC could accept in-kind contributions. Mrs. Curtis learned that the Department of Education's General Council's legal opinion is that WHC cannot -- in any way -- accept in-kind contributions. "There is no way to legally circumvent this legal interpretation," Mrs. Curtis stated. At Mrs. Curtis' request, the Department of Education has prepared a technical amendment allowing for acceptance of in-kind contributions. It is hopeful that the addition of this simple language will work. Dr. Moore mentioned that the WHC may want to call upon Senator David Pryor, Arkansas, who is anxious to help libraries and has offered his assistance.

MOTION

IT WAS MOVED BY ELINOR SWAIM, SECONDED BY WINSTON TABB, TO APPROVE A TECHNICAL AMENDMENT TO ALLOW IN-KIND CONTRIBUTIONS FOR THE WHITE HOUSE CONFERENCE.

THE MOTION CARRIED UNANIMOUSLY.

- **National Importance of WHC** - Chairman Reid expressed his concern that many states do not fully understand the national importance of the National White House Conference. Inasmuch as our job is to recommend national programs to Congress and the President, Mr. Reid stated, "Without dictating and yet being democratic, how can we lead the delegates to focus in on those broad issues which will affect us in the next decade? We want to be brought up to the highest common denominator of thought, and we want to be assured that the broad concerns and the futuristic ideas will be addressed." Mrs. Curtis agreed with Chairman Reid and stated that gearing the delegates to focus on a future vision at the national level has become her major concern.

Mr. Lorenz noted Mr. Gordon Ambach, WHC Advisory Committee and head of the Chief State School Officers, shares this same concern. Because of Mr. Ambach's background, knowledge, and wisdom, Mr. Reid will urge him to spare time from his extremely busy schedule to consult with Mr. Young and Mrs. Curtis on this matter.

NCLIS Budget

The daily rate for Commissioner salaries was increased from \$215.00 per day to \$225.00 per day, which is consistent with the the 4.1 % increase for Federal employees.

Ms. Williams informed the Commission that negotiations are underway with the Department of Education regarding their increase in the cost for NCLIS FY 1991 administrative services. In addition, alternative administrative services are being investigated.

MOTION

IT WAS MOVED BY DANIEL CASEY, SECONDED BY CAROL DIPRETE, THAT THE NCLIS PROPOSED BUDGET, DATED DECEMBER 14, 1990, FOR FY 1991 BE APPROVED, AS MODIFIED.

THE MOTION CARRIED UNANIMOUSLY.

COMMITTEE REPORTS

- Public Affairs

Mr. Casey, Chair, Public Affairs Committee, asked each Commissioner to send a 8x10 glossy to the staff office for publication in future NCLIS Annual Reports. The *1988-89 Annual Report* has been received from the Government Printing Office, and each Commissioner will be sent ten copies. If additional copies are requested, please inform Mrs. Whiteleather.

As requested by the Commission, Ms. Williams prepared a draft NCLIS brochure. Publication of the brochure, however, is on hold pending funding availability.

Mr. Casey urged the Members to forward all NCLIS publicity material to the staff office for inclusion in the NCLIS Scrapbook. In addition, Mr. Casey encouraged Commissioners (when speaking) to introduce other Commissioners, WHC Advisory Committee Members, and/or staff who may be in the audience.

- International

Mr. Tabb, Member of the International Committee, informed the Members that the IFLA registration forms have just been received. If the NCLIS Chairman cannot attend the IFLA Conference in Moscow, he will nominate someone else to attend. Commissioners wishing to attend, must pay their own way.

Both Mr. Young and Mr. Reid were invited by the ALA International Relations Committee to speak on existing NCLIS international efforts, which include ICSOC, the Glenerin Declaration, and IREX (the program negotiated between the U.S. and the USSR under the auspices of the American Council of Learned Societies).

- NCLIS Retreat - Chairman Reid requested that previous retreat material, i.e., NCLIS studies, historical and archival documents, comments by Former Commissioner Andrew A. Aines, be made available for review by the Retreat Committee.

NCLIS TECHNICAL AMENDMENTS

Commissioners were provided a copy of the draft proposed NCLIS Technical Amendment, dated January 2, 1991. A Section-by-Section Analysis, dated January 3, 1991, was also provided. Chairman Reid announced that the White House has offered their assistance in getting these technical amendments passed.

MOTION

IT WAS MOVED BY WINSTON TABB, SECONDED BY ELINOR SWAIM, THAT THE COMMISSION SUPPORTS THE TECHNICAL AMENDMENTS, AS REVISED.

THE MOTION CARRIED UNANIMOUSLY.

Chairman Reid asked the Commissioners to ponder the question, "Once the White House Conference is over, how can we look to becoming a grant-receiving agency funded, in part, by outside groups?"

Chairman Reid, again, thanked the Commissioners and staff for their advice, assistance, and hard work.

The meeting was adjourned at 3:30 p.m.

Attachments --

Attachment I: Paper by Richard M. Dougherty

Attachment II: Chairman Reid's Remarks, 20th Anniversary

**Attachment III: Resolution of Appreciation to the Library of
Congress and Center for the Book**

Attachment IV: Listing, Contributors to 20th Anniversary